

Portofino at Sun City Center Ft. Myers Property Owners Association, Inc.

A Corporation Not-For-Profit

BOARD OF DIRECTORS MEETING MINUTES

The Board of Directors Meeting was held on November 7, 2018 at the Card Room, Pelican Preserve Town Center, Fort Myers, FL 33913.

Board Members Present: Mike Knepper, President
John Grega, Vice President
William Cornell, Secretary
Steven Lubinski, Treasurer
Milt Sick, Director

Others Present: Steve Cox, Vesta Property Services and 3 owners

1. Call to Order

President Mike Knepper called the meeting to order at 4:03PM.

2. Proof of Notice

Milt Sick confirmed the posting of meeting notice in accordance with Florida Statutes and association governing documents.

3. Establishing a Quorum

Mike Knepper verified that a quorum of the Board was present.

4. Approval of Previous Minutes

John Grega motioned to waive the reading and accept the April 24, 2018 as submitted. Seconded by Steve Lubinski, the motion passed with all in favor.

5. President's Report

- The landscape project for the island is complete, Rogers Landscape did a great job. A special 'thank you' to Lydia Massey for supervising the project and Roger's Landscape services for a job well done.
- Short discussion on the status of 'reclaimed water.'

6. Treasurer's/Financial Report

- Report that irrigation repairs were \$2,000.00 over budget.
- Additional discussion on irrigation and future irrigation repairs relative to the entire Pelican Preserve Master Association.

7. Landscaping Report

- Discussion on the money in reserves for the purpose of sod replacement.
- A motion was made by John Grega and seconded by Bill Cornell, to transfer \$2,000.00 of the sod reserves to the operating account to cover expense for prior sod replacement. Motion approved by unanimous vote.

8. Social Report
 - Milt Sick noted "Drinks in the Driveway" events are scheduled for November 15, December 17, January 17, and February TBA.
 - The annual Picnic is scheduled for April 7
 - That after the Annual Meeting on November 28th the social will be held at Milt Sick's home.
9. Old Business
 - Additional discussion on Pelican Preserve community wide irrigation issues.
10. New Business
 - Covenant Enforcement Committee was tabled.
 - Oak Trees need to be trimmed in the next year. We should be using the same company as prior years.
 - Sidewalk repair and cleaning. John Grega is to investigate vendor. The CDD and Master association to do some repair to sidewalks in the near future.
11. Board Member Requests
 - Milt Sick requested that Steve Cox send a brief introduction letter to Portofino residents listing his profile and contact information.
12. Owner Comments

None.
13. Next BOD Meeting Date

The date of the next Board meeting is in conjunction with the annual meeting on November 28, 2018.
14. Adjournment

Mike Knepper motioned to adjourn at 4:48PM Seconded by Steve Lubinski, the motion passed with all in favor.

Respectfully submitted,

Steve Cox, CAM
Property Manager