

# **Portofino at Sun City Center Ft. Myers Property Owners Association, Inc.**

A Corporation Not-For-Profit

## **BOARD OF DIRECTORS MEETING**

### **MINUTES**

The Board of Directors Meeting was held on January 19, 2021 at the Cul-de-sac at 9925 Bella Vista Court.

Board Members Present:     Mike Knepper- President  
                                       Milt Sick - Vice President  
                                       Craig Massey- Secretary  
                                       William Cornell-Treasurer  
                                       John Grega- Director  
                                       Sandi Foley - CAM represented Vesta

**1. Call to Order:**

President Mike Knepper called the meeting to order at 9:02 a.m.

**2 Proof of Notice:**

Milt Sick confirmed posting the meeting notice in accordance with Florida Statutes and Association governing documents.

**3 Establishing a Quorum:**

Mike Knepper verified that a quorum of the Board was present.

**4. Approval of Prior Meeting Minutes – November 30, 2020:**

**Milt Sick moved to approve the minutes and John Grega seconded. The motion carried.**

**5. Presidents Report:**

We need to address the color requests and street view of the association.

**6. Treasurer's financial report:**

William Cornell did not have the December financials yet but year end looks financially strong.

**7. New Business:**

\* Should our paint scheme permit bronze downspouts and gutters as well as fascia.

Mike Knepper discussed colors that have been requested and he suggested that downspouts should match the house or be white. Some wanted bronze. Bronze should be added to the color book.

Fascia is cream color in the color book. Gutters should match the house color.

**Mike Knepper moved to request any new paint jobs for downspouts must be white or match the body of the house, dependent on where they are located. Craig Massey seconded. The motion carried.**

\*Appoint Committee to review roof tile and driveway standards for Portofino

Some member felt they did not need a committee as the ACC has authority to approve.

**\*Appoint Committee to review roof conditions, paint and trim conditions and street view Landscaping**

We do need a committee as street view is important. It was suggested that we ask the Neighborhood for volunteers for the committee. There is a course on landscaping at the Amphitheatre given by Mayer Burk on Thursday at 10 am. Someone should attend.

It was suggested that Mark Everson should be in charge of the committee and Lydia Massey volunteered as well. We have approved plants on the website but the committee will need a checklist. Milt Sick, Craig Massey will put the specs together to view roofs, paint and trim. In order to formalize the committee, **John Grega moved to establish a landscape committee with Mark Everson, Lydia Massey and Cindy Waterman as volunteers and Craig Massey seconded. The motion carried.** The landscaping committee will only look at landscaping.

**\*Proposal to establish as a rule under our bylaws that all ACC applications be first provided to the Portofino HOA for review and assistance before removal of existing landscape and prior to submission to the ACC**

After discussion it was determined that the following resolution be drafted:

**"The Portofino Association will request that a copy of all ACC applications be first provided to the Portofino HOA for review and assistance before removal of existing landscaping and prior to Submission to the ACC"**

It was determined that this is a matter of communication and William Cornell will write a cover letter for the ACC and the members. **Milt Sick moved to approve and John Grega seconded. The motion carried.**

#### 8. Old Business:

**\*Proposal of rule regarding oaks and other street adjacent trees that all are to be retained As long as reasonably practical and that any removed be replaced soon after by the Portofino HOA.**

There was a discussion regarding what can be done when the tree is invading water lines and driveways. It was commented that roots follow water and if there is a leak in a water line the roots will follow into the water line. Mike Knepper stated that there is already a policy in place which is attached to these minutes.

#### 9. Owners Comments

The Board will meet with Rodgers regarding grass evaluation for the association. Have we received any money from Hotwire for the damage of irrigation lines? Sandi Foley has not seen anything yet. They have been billed.

#### 10. Next Meeting

Tuesday February 9, 2021 at 9am will be the next meeting date.

#### 11. Adjournment:

**Mike Knepper moved to adjourn at 11:05 am and Craig Milt Sick seconded. The motion carried.**

Respectfully submitted: Sandi Foley; CAM