

PORTOFINO AT PELICAN PRESERVE PROPERTY
OWNERS ASSOCIATION, INC.

BOARD OF DIRECTORS SPECIAL ASSESSMENT MEETING
December 16, 2022
Approved

Call to Order: Michael Knepper called the meeting to order at 9:02 a.m.

Establish a Quorum. Present were Directors Michael Knepper, Nancy Folks, Beverly Gulan, John Gega and Karen Sick. Also present were Community Association Manager, Marsha Dennison, Assistant Carolyn DiLieto, and six (6) Residents, and one (1) Resident via Zoom Conference Call.

Old Business: None.

New Business:

- **Approval of Special Assessment of \$29,400.00 for Hurricane Ian Clean-up Costs:** Nancy Folks made a motion to approve the unbudgeted Special Assessment of \$29,400.00 as presented, seconded by John Gega. **The motion carried (5-0).**
- **\$588.00 will be assessed to each of the 50 Homeowners:** John Gega made a motion to approve the amount of \$588.00 for each Homeowner to be paid in one payment. Karen Sick seconded. **The motion carried (5-0).**
- **The one-time payment of \$588.00 will be due no later than February 1, 2023:** Beverly Gulan motioned to approve that the payment of \$588.00 be due no later than February 1, 2023, seconded by John Gega and **the motion carried (5-0).**

Community Input: Marsha Dennison presented the special assessment invoice to the Board and explained that the Homeowners will receive the invoice, with instruction, to send to their insurance company, and that deductibles may be waived due to the declaration of a State of Emergency with a named storm. All Residents' questions and comments were addressed by the board.

Adjournment: With no further business to discuss, Nancy Folks made a motion to adjourn, John Gega seconded and the **meeting adjourned at 9:28 a.m.**

Respectfully submitted,

Carolyn DiLieto

Administrative Assistant