

**Portofino at Sun City Center**  
**Ft. Myers Property Owners Association, Inc.**  
A Corporation Not-For-Profit

**BOARD OF DIRECTORS MEETING**  
**MINUTES**

The Board of Directors Meeting was held on February 4, 2019 at Pelican Preserve Town Center, Fort Myers, FL 33913.

Board Members Present:     Mike Knepper, President  
                                       John Grega, Vice President  
                                       Steven Lubinski, Treasurer  
                                       Bill Cornell, Secretary  
                                       Milt Sick, Director

Others Present:                Kenneth Casey, Vesta Property Services and about 3 owners

1. Call to Order

President Mike Knepper called the meeting to order at 3:01 p.m.

2. Proof of Notice

Ken Casey confirmed Milt Sick posted meeting notice in accordance with Florida Statutes and association governing documents.

3. Establishing a Quorum

Mike Knepper verified that a quorum of the Board was present.

4. Approval of Previous Minutes

Mike Knepper motioned to waive the reading and accept the January 8, 2019 minutes as submitted. Seconded by John Grega, the motion passed with all in favor.

5. President's Report

Mike Knepper reported that he contacted Anchor Tree for bid. It is now expected on February 5, 2019.

6. Treasurer's/Financial Report

None, the property manager will expedite the delayed December Financials.

7. Landscaping Report

The Board discussed the sprinkler head estimate and its need.

8. Social Report

Milt Sick noted coming up is Drinks in the Driveway February. The Social Budget is in good order.

9. Old Business

- a. Discussion of irrigation Issues, equipment and repairs, pop-up sprinkler additions  
Milt Sick reviewed his notes on Portofino irrigation. Monthly test will help to identify problems, sooner. New pumps are providing much clear water. Mike and Steve will look into gray water.
- b. Oak Tree Trimming  
As noted in Landscape Report, the Anchor Tree bid is expected shortly.

10. New Business

- a. Review of Annual Dinner  
Many aspects of the Annual dinner on March 5, 2019 including cost, location check splitting discussed. In the end, everyone cannot be pleased. The Board commended Lydia Massey and the committee for their work. Big thanks to all.
- b. Spring Landscape Walkthrough Evaluation  
Mike Knepper and Steve Lubinski will walk through the community doing a landscape review on the morning of Friday, February 8, 2019. Community members are invited.

11. Board Member Requests

Milt Sick noted a pumping station near Villagio will have a giant pad, likely concrete. He hopes the appearance will be addressed.

12. Owner Comments

Steve Lubinski will contact Jason about monument lights out.  
Craig Massey praised the landscaping in Portofino.

13. Next BOD Meeting Date

The date of the next Board meeting is February 26, 2019 at 3:00 p.m.

14. Adjournment

Milt Sick motioned to adjourn at 4:30 p.m. Seconded by Steve Lubinski, the motion passed with all in favor.

Respectfully submitted,

Kenneth Casey, CAM  
Property Manager