

Portofino at Sun City Center Ft. Myers Property Owners Association, Inc.

A Corporation Not-For-Profit

BOARD OF DIRECTORS MEETING

MINUTES - APPROVED

The Board of Directors Meeting was held on April 13, 2021 at the Cul-de-sac at 9925 Bella Vista Court.

Board Members Present: Mike Knepper- President
 Milt Sick - Vice President
 Craig Massey- Secretary
 William Cornell-Treasurer
 John Grega- Director
 Sandi Foley - CAM represented Vesta

President Mike Knepper requested that those in attendance who have not received their COVID shots to please wear a mask and keep social distancing.

1. Call to Order:

President Mike Knepper called the meeting to order at 9:00 a.m.

2 Proof of Notice:

Milt Sick confirmed posting the meeting notice in accordance with Florida Statutes and Association governing documents.

3 Establishing a Quorum:

Mike Knepper verified that a quorum of the Board was present.

4. Approval of Prior Meeting Minutes – March 26, 2021

Milt Sick moved to approve the minutes and John Grega seconded. The motion carried.

5. Presidents Report:

4 Board members met with 2 ACC members, at their request, to discuss ARC approval procedures. We want Portofino to look good and to talk to our members prior to their requests going to the ARC. From now on, all applications will go to the Portofino Board prior to the ACC, as agreed upon. The Board will give it a reasonable turn-around.

6. Treasurer's financial report:

The numbers show we are good financially. We may have some irrigation expenses in the future. Romero is working on the irrigation. We do not want to replace the master controller if possible.

7. New Business:

*** Appoint Committee to Propose Rules for Portofino ARC**

Grady Pickleman volunteered to lead the committee to establish rules for Portofino. Other volunteers will be added to the committee in the future. We do not want picky rules. It was suggested they look on the web for the current rules that are posted.

8. Old Business:

*** Approve Bid for Street Sealing and Repair**

Craig Massey received a bid from Bain Sealcoat for \$6,063.00 for sealcoating, \$4,011.00 for Asphalt Repairs and \$60.00 for blue reflectors for fire hydrants for a total of \$10,134.00. We will present the bid to the CDD to see what they will pay. **John Grega moved to approve the bid and Bill Cornell seconded. The motion carried.**

***BV Court Island Change of Vegetation**

There was a conversation regarding the removal of the oak tree as it is dying and replacing it with a pretty tree. It was suggested that we ask Romero for a bid based on the other island. It was also suggested that we ask Caul Klens to look at the island and design the change with and without the tree. Mike Knepper offered to share in the cost as well as Dave Senger. Perhaps other neighbors will contribute. We will ask the CDD to pay or reimburse about \$8,500 to remove the tree.

***Leave the Consideration of the Driveway Width Limits of 18 feet 6 inches from Sidewalk to 5 feet from Garage on Driveways not Side Entry.**

We will leave this to the rules committee. The Board will not approve the driveway expansion unless it is signed off as approved by the ACC, which included a request for the landscape installation for 10535.

***Report of Landscape Committee**

There is no report since the last meeting

9. Owners Comments

Congratulations were offered for those owners who have beautified their landscape. Milt Sick suggested that Romero change out the sub contractor for lawn treatment. The question of when the irrigation runs came up and the schedule is Tuesday and Friday for one side of the street and Wednesday and Saturday for the other.

10. Next Meeting

Tuesday May 11, 2021 at 9am will be the next meeting date.

11. Adjournment:

Bill Cornell moved to adjourn at 10:40 am and John Grega seconded. The motion carried.

Respectfully submitted: Sandi Foley; CAM

Lydia Massey-Point of contact person
Mark Eversman
Lee Grega

PLG: Stands for Portofino Landscape Group

Week of March 1, 2021

PLG report on Portofino findings and work completion per HOA Boards vote at last HOA meeting.

The Monument at the entrance:

- Oyster plants from the North side of the monument were thinned and then transplanted to the South side of the monument. Both sides now have matching plant material. No Cost incurred .
- The Robilini tree in front of the monument was blocking the view for drivers leaving the neighborhood. Residents asked to have a clear traffic view. The Robilini tree was synched up for the purpose of providing a clear view of the Blvd. A cost of \$9.98 for California rope was incurred. (See attached invoice)

The STOP sign at Bella Vista Dr. & Bella Vista Crt. :

- The Guava trees (2) have been pulled back for clear visibility. No cost incurred.

Cul De Sac on Bella Vista Dr. :

- #1. The 4 Jatropha Trees have been trimmed and shaped.
- #2. The original design for this area was lost over time. It has now been restored to the original design. The barren areas now have sod and the flowering plant material has mulch. The cost for sod and mulch came to \$53.58. (See attached invoice)

Cul De Sac on Bella Vista Crt.:

- #1. The oak tree limb has been removed to retain original shape and appearance.
- #2. Split leaf philodendron was voted to be removed but has not been completed yet.
- #3. The shrubbery surrounding the oak tree has been trimmed to PLG suggested 10 " above the lower level. These heights provide safe visibility levels.

* The PLG offers a suggestion to the Portofino HOA board: Establish a financial plan to make both of Portofino's Cul De Sac's the same in design and appearance.

Total repayment due Craig Massey: $\$9.98 + \$53.58 = \$63.56$