

Portofino at Pelican Preserve Property Owners Association, Inc.

A Corporation Not-For-Profit

Board Meeting Minutes of 1-13-2015

Approved 2/10/15

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Board Members Present:

Mike Knepper, President
Steve Lubinski, Treasurer
William Cornell, Secretary
Robert Shaffer, Director

Board Members Absent:

John Grega, Vice President

Others Present:

Patrick Jones, CAM representing the Compass Group

PROOF OF NOTICE: The notice was posted in accordance with the Home Owners Association Florida Statutes.

ESTABLISH QUORUM AND CALL TO ORDER: A quorum of the Board of Directors was present and the meeting was called to order at 4:08 p.m.

PRIOR MEETING MINUTES – Robert Shaffer moved to approve the 12-9-14 meeting minutes with the following corrections: “ • **Diseased Palm at Whitney house will be removed (including stump) the cost will be \$225.00 and billed to the owner (10517 Bella Vista Dr., Lawrence and Maryellen Whitney).**”. Steve Lubinski seconded the motion. All in favor minutes approved.

LANSCAPING

- **Plant Replacement Delinquencies** – Robert Shaffer move to have the charges against Mr. Sick and Mr. Schwartzman put against their legers as failure to pay. Steve Lubinski seconded the motion. All in Favor, motion Carried. The question was raised whether the Board can file something against an owner’s credit for failure to pay. Pat Jones will look into this.
- **10517 Electrical Box** – Robert Shaffer moved to replace the plant the electrical company removed from in front of the electrical box at 10517. William Cornell seconded the motion. All in favor, motion carried.
- **ACC Approved Plant List** – The Board would like Romero to receive a copy of the ACC approved Plant list. They would like to get Romero’s feedback on any recommendations on plants he would not recommend from that list.
- **Ganoderma Butt Rot** – There is a palm tree at 10525 that has a conch on it. Romero will look at the tree and see if it is infected

- **Landscape Walkthrough** – The annual landscape replacement walkthrough is scheduled for February 5, 2015 at 1pm.

OLD BUSINESS

- **Welcome Packet** – Once the Board approves the welcome packet it will be mailed to every owner.
- **Website** - Needs to be updated. The Landscape work schedule from April last year is still showing.
- **ACC Application** - The Board of Directors will review the ACC application and make any changes or corrections they feel is necessary. The Board will have to decide on how much enforcement to have regarding owners not completing ACC requests. All Association forms will be reviewed.

NEW BUSINESS

- **5 Year Plan** - Mike Knepper would like the Board to start thinking about a 5 year plan on how to deal with the landscaping issues affecting the side yards that are really narrow. Also in that discussion needs to Oak trees along the road and what can be done about them.
- **Mailbox Guidelines** – Mailboxes in the Community are starting to show signs of wear. The Board shall create guidelines for owners who want to fix their mailboxes themselves.

MOTION TO ADJOURN: With no further business to discuss the Board of Directors adjourned the meeting ended at 5:43 pm.